How to View Upcoming Training and Register - 4 Easy Steps

After your training account request has been approved by Oregon Home Care Commission (you’ll receive an email to let you know this):

1. Visit https://apps.ideal-logic.com/ohcc and **log in** (using the same option you used for your account request). You can also get here from the OHCC PACE website.

2. Once logged in, click on **Register for a Course** (as highlighted below).

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3. Next, you’ll see list of upcoming classes (and on-demand options) with dates. You can “filter” the list by selecting your preferred language (near the top).

To see additional detail, such as event time, click on the name of the event in the list. Click Done to close.

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4. When you’re ready, click **Select for the trainings you want** from the list and then **click the big Next button below**.

![New Registration](image1)

5. On the next screen, just **click Submit Registration button**.

![New Registration](image2)

That’s it! We’ll send an email confirmation and any other details you might need.